

**Meeting
Board of Directors
Surprise Valley Electrification Corp.
January 6, 2022**

1. The re-scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 6th day of January 2022, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:34 a.m.

The meeting was called to order by Vice President Scott Warner. Directors present at the meeting were Raymond Cloud, Kyle Weber, John Erquiaga and Craig Joiner. President Dennis Flynn was absent.

Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Operations Manager Dennis Reed, Controller Accountant Joseph Johnson, and Company Attorney Ray Kindley by conference call. Member Service Manager DJ Northrup, Billing Administrator Melissa Royce and Engineer John Minto were absent.

Member, Janie Erkiaga was present by conference call.

2. Chair appointed Administrative Secretary, Melissa Cavasso, to take the minutes.

3. Changes or additions to the agenda-

4. Correspondence – F. Lookout Fire Dept.

**6. New Business -B. Purposed Board Meeting Dates C. SVEC Credit Card Increase
D. Audit Letter of Engagement**

Open Session

1. Reading of previous Board Meeting Minutes- Director Wesley Cook made a motion to approve the minutes of the November 18, 2021 Board Meeting, Kyle Weber seconded, motion approved.

2. Managers' Report-

A. Bradley A. Kresge, General Manager- Presented the following to the Board:

- Winter storm outages.
- BPA 2021 wildfire summary.
- 2022 Budget.
- 2021 Audit.

B. Dennis Reed-Operations report- see attached.

C. Engineer, John Minto-Absent

General Manager, Bradley Kresge reported to the Board that John Minto & Melissa Royce have completed their first session of MIP training.

D. Member Services, DJ Northrup- Absent

General Manager, Bradley Kresge reported that DJ has been working on finalizing the details on the Client Assistance Program for Surprise Valley Electric.

3. Member Discussion Period

A. Member, Janie Erkiaga- Wanted to say thank you to all of the Surprise Valley Electric employees for working so hard to keep the lights on.

4. Correspondence-

- A. Thank you note from Michael & Dana Grey.**
- B. Thank you letter from Mountain Jewels Home.**
- C. Thank you note from Mardell Cannon.**
- D. Thank you letter from Adin Community Park.**
- E. Thank you letter from Wes Scarbrough.**
- F. Thank you card from Lookout Fire Dept.**

5. Old Business-

A. None.

6. New Business-

A. Raymond Cloud's Expense Report for GSPC Board Mtg. – Director Craig Joiner made a motion to approve Raymond Cloud's expenses, Director John Erquiaga seconded, motion passed.

B. Purposed Board Meeting Dates- Tabled until next Board Meeting.

C. SVEC Credit Card Increase- Director Raymond Cloud made a motion to increase the credit limit on the company credit card from \$10,000 to \$20,000, Director Craig Joiner seconded, motion passed.

D. Audit Letter of Engagement- Director Kyle Weber made a motion to approve the Audit Letter of Engagement for years 2021 & 2022, Director Wesley Cook seconded, motion passed.

7. Policy Review-

A. None.

8. Capital Credits – Raymond Cloud made a motion to approve Capital Credits retirement of \$27,073.14 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$24,404.76 donated to the cooperative and \$2,668.38 appropriated to members. John Erquiaga seconded; motion passed.

There being no further business open session of the meeting was adjourned at 11:20 a.m.

Closed Session

- 1. Approval of New & Cancelled Memberships- Approved- Wesley Cook/Kyle Weber**
- 2. Write Offs- Approved- \$2,483.62 Craig Joiner/John Erquiaga**
- 3. Financials**
- 4. Board Discussion**

Sincerely,

Raymond J. Cloud, Secretary

Attachments: Operations Report



**SURPRISE VALLEY
ELECTRIFICATION CORP.**

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Operation's Report January 2022

California Crews: Have been doing PUC patrolling, tree cutting and dealing with the snow & wind.

Oregon Crews: Have been finishing up a few jobs in the Adel area, tree cutting, and PUC line patrol. Also dealing with snow & wind.

Tools and Trucks

All good.

Outage's

See attached.

Safety Meeting

Evergreen Job & Safety did a hot stick testing program & proper use.

Tree's

Absolute Tree Care is working in the Lookout & Adin areas.

SVEC Transmission Right of Way Clearing & Fire Break

None.

69 KV Pole Change Out

None.

12/13/2021 @ 12:30 p.m. There was a power outage that affected all of Cedarville, Eagleville, Ft. Bidwell, Lake City & surrounding areas due to a pole top fire on 69 KV line. Power was restored as of 12:55 p.m.

12/14/2021- power outage due to snow and ice on the 69 KV line in the Adin, Canby, Lookout & Cal Pines areas @ 8:00 p.m. and was restored to Canby at 9:30 p.m. and power was restored to the rest of the areas at 12:37 a.m.

12/14/21- 2:55 p.m. Power outages in Canby, Cal Pines, Adin, Lookout, Bieber, Adin, Day, Likely, Madeline, Ravendale, and Termo due to our power supplier BPA having an outage. Power was restored at 4:44 p.m.

12/15/21- Power outage in the Day area at 5:00 a.m. and was restored at 3:20 p.m. due to downed tree due to snow & ice.

12/16/21- Power outage in the Lookout area at 7:28 a.m. and restored at 1:40 p.m. due to a fallen tree in the power line.

12/16/21- Power outage in the Ash Valley area at 9:00 p.m. and was restored on 12/17/21 at 9:35 a.m. due to snow & ice on tree limbs.