

**Meeting  
Board of Directors  
Surprise Valley Electrification Corp.  
November 21, 2023**

**1. The re-scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 21st day of November 2023, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:34 a.m.**

**The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Wes Cook, Kyle Weber, John Erquiaga, and Craig Joiner. Director Scott Warner was absent.**

**Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Operations Manager Dennis Reed, Billing Administrator Melissa Royce, Member Service Manager DJ Northrup, Engineer John Minto, Controller Accountant Joseph Johnson, and Company Attorney Shoshana Baird.**

**There were no members present.**

**2. Chair appointed Administrative Secretary, Melissa Cavasso, to take the minutes.**

**3. Changes or additions to the agenda:**

**7. New Business B. Golden State Budget was moved to Closed Session.**

## **Open Session**

**1. Reading of previous Board Meeting Minutes- Director Craig Joiner made a motion to approve the minutes of the October 26, 2023 Board Meeting, Director Kyle Weber seconded, motion passed.**

## **2. Manager's Report-**

**A. General Manager, Bradley A. Kresge presented the following to the Board:**

- New Front Desk Cashier/Receptionist -Ashley Harrison**
- SVEC Christmas Party**
- December Board Meeting date will be 12/28/23**

**B. Operations Report, Dennis Reed:**

- California Crew jobs
- Oregon Crew jobs
- Outages
- Tools & Trucks
- Safety Meeting
- Trees

**C. Engineer, John Minto:**

- New construction

**D. Member Services, DJ Northrup:**

- Right of way clearing
- BPA energy efficiency program
- Truck bids

**E. Billing Administrator, Melissa Royce:**

- Smart Hub/Auto pay numbers
- Pump book billing
- Capital credit retirement checks
- New construction billing
- Canby security light project
- New receptionist training

**3. Member Discussion Period:**

A. None

**4. Association Update:**

A. None.

**5. Correspondence:**

A. Thank you call from John Ferreira.

**6. Old Business:**

A. None

**7. New Business:** A. General Retirement of Capital Credits- Director Wes Cook made a motion to approve the General Retirement of Capital Credits and Director Raymond Cloud seconded, motion passed.

## **8. Policy Review:**

A. None

**9. Capital Credits:** John Erquiaga made a motion to approve Capital Credits retirement of \$5,379.02 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$4,841.10 donated to the cooperative and \$537.92 appropriated to members. Kyle seconded; motion passed.

There being no further business open session of the meeting was adjourned at 11:04 a.m.

## **Closed Session**

1. Approval of New & Cancelled Memberships- Approved- Raymond Cloud/Craig Joiner
2. Write Offs- Approved- \$309.23 Craig Joiner/Wes Cook
3. Financials
4. Board Discussion

Sincerely,

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Raymond J. Cloud, Secretary