

**Meeting  
Board of Directors  
Surprise Valley Electrification Corp.  
August 24, 2023**

**1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 24th day of August 2023, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:31 a.m.**

**The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, Craig Joiner, and John Erquiaga.**

**Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Member Service Manager DJ Northrup, Engineer John Minto, Operations Manager Dennis Reed, Controller Accountant Joseph Johnson, Billing Administrator Melissa Royce, and Company Attorney Shoshana Baird.**

**Member present via conference call was Janie Erkiaga.**

**2. Chair appointed Administrative Secretary, Melissa Cavasso, to take the minutes.**

**3. Changes or additions to the agenda:**

**New Business A. Resolution 23-01 Cooperative's Energy Resources Mix-2022**

## **Open Session**

**1. Reading of previous Board Meeting Minutes- Director Wes Cook made a motion to approve the minutes of the July 27, 2023 Board Meeting, Craig Joiner seconded, motion passed.**

## **2. Manager's Report-**

**A. General Manager, Bradley A. Kresge presented the following to the Board:**

- **SVEC Fair Exhibit**
- **Patronage check from Pioneer/Ruralite**
- **Material cost & availability**
- **3 SVEC trucks up for bid**

**B. Operations Report, Dennis Reed:**

- **California Crew jobs**
- **Oregon Crew jobs**
- **Outages**
- **Tools & Trucks**
- **Safety Meeting**
- **Trees**

**C. Engineer, John Minto:**

- **CA & OR site visits for new construction**
- **Single phase contracts**

**D. Member Services, DJ Northrup:**

- **Annual Meeting**
- **Pump testing**

**E. Billing Administrator, Melissa Royce:**

- **Mailing of bills**
- **Proxies**
- **Irrigation letters**
- **Fair Exhibit**
- **Mapping**
- **Smart Hub/Auto pay numbers**

## **3. Member Discussion Period:**

**A. None**

## **4. Association Update:**

**A. Ted Case, ORECA**

## **5. Correspondence:**

- A. Thank you card from Ingrid Kessler
- B. Thank you note from Clayton Oilar

## **6. Old Business:** None.

**7. New Business:** A. Resolution 23-01 Cooperative's Energy Resources Mix-2022. Director Craig Joiner made a motion to approve Resolution 23-01, Director Kyle Weber seconded, motion passed.

## **8. Policy Review:** None.

**9. Capital Credits:** Scott Warner made a motion to approve Capital Credits retirement of \$34,169.79 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$30,907.89 donated to the cooperative and \$3,417.02 appropriated to members. Wes Cook seconded, motion passed.

There being no further business open session of the meeting was adjourned at 11:18 a.m.

## **Closed Session**

1. Approval of New & Cancelled Memberships- Approved- Wes Cook/John Erquiaga
2. Write Offs- Approved- \$1,031.15 Craig Joiner/Kyle Weber
3. Financials
4. Board Discussion

Sincerely,

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Raymond J. Cloud, Secretary