

**Meeting
Board of Directors
Surprise Valley Electrification Corp.
September 28, 2023**

1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 28th day of September 2023, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:32 a.m.

The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Scott Warner, Wes Cook, Kyle Weber, and Craig Joiner. Directors Raymond Cloud & John Erquiaga were absent.

Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Member Service Manager DJ Northrup, Engineer John Minto, Operations Manager Dennis Reed, Controller Accountant Joseph Johnson, Billing Administrator Melissa Royce, and Company Attorney Shoshana Baird.

Member present via conference call was Janie Erkiaga.

2. Chair appointed Administrative Secretary, Melissa Cavasso, to take the minutes.

3. Changes or additions to the agenda:

Correspondence F. Case Myers

Open Session

1. Reading of previous Board Meeting Minutes- Director Craig Joiner made a motion to approve the minutes of the August 24, 2023 Board Meeting, Director Kyle Weber seconded, motion passed.

Reading of the previous Special Board Meeting Minutes- Director Scott Warner made a motion to approve the minutes of the September 8, 2023 Special Board Meeting, Director Craig Joinder seconded, motion passed.

2. Manager's Report-

- A. General Manager, Bradley A. Kresge presented the following to the Board:**
- **Thanked everyone for a successful Annual Meeting. It was the 2nd largest turn out in 33 years with lots of positive feedback.**
 - **2024 budget process.**
 - **BPA rate increase.**
 - **Lake Couty 4H & FFA.**
- B. Operations Report, Dennis Reed:**
- **California Crew jobs**
 - **Oregon Crew jobs**
 - **Outages**
 - **Tools & Trucks**
 - **Safety Meeting**
 - **Trees**
- C. Engineer, John Minto:**
- **CA & OR site visits for new construction**
- D. Member Services, DJ Northrup:**
- **Annual Meeting**
 - **Energy Efficiency**
 - **Disconnects & pump tests**
 - **2024 Ruralite/Pioneer Calendar**
- E. Billing Administrator, Melissa Royce:**
- **Fair Exhibit**
 - **Pump books**
 - **Billing statements**
 - **Mapping**
 - **Smart Hub/Auto pay numbers**
 - **Capital Credit retirements**

3. Member Discussion Period:

A. Member, Janie Erkiaga felt the Annual Meeting was a success and SVEC did a great job.

4. Association Update: A. None

5. Correspondence:

- A. Thank you card from Lookout Fire Dept. B. Thank you card from Bill & Barb Joiner
C. Thank you note from Chris Larson D. Thank you note from Mary Fender
E. Thank you card from Darrell & Margaret Ferguson F. Thank you card from Case Myers

6. Old Business: None.

7. New Business: A. Acceptance of the Annual Meeting Minutes. Director Craig Joiner made a motion to accept the 2023 Annual Meeting Minutes, Director Kyle Weber seconded, motion passed.

B. Approval of the Special Board Meeting Minutes held after the Annual Meeting- Director Wes Cook made a motion to approve the Special Board Meeting Minutes held after the Annual Meeting, Director Craig Joiner seconded, motion passed.

8. Policy Review: None.

9. Capital Credits: None.

There being no further business open session of the meeting was adjourned at 11:10 a.m.

Closed Session

1. Approval of New & Cancelled Memberships- Approved- Kyle Weber/Wes Cook
2. Write Offs- Approved- \$1,700.86 Wes Cook/Kyle Weber
3. Financials
4. Board Discussion

Sincerely,

Raymond J. Cloud, Secretary